

A **Confirmation** message will be given, click on the **Proceed** button to continue, the **Club** will then be added to the current **Clubs** section with the amount to be paid. Click on the **Add to Basket** button and pay for this in the normal way.

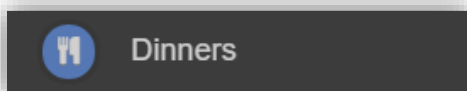
Clubs & Trips *Emma's upcoming clubs & trips* YOU ARE HERE: [Dashboard](#) > [Clubs & Trips](#)

Emma's Clubs & Trips

Club Name	Teacher	Next Session	Start Time	Room	Cost/Balance		
Chess Club	Mr B Armour	18/02/2020	15:00	521	£0.00		
Lacrosse	Mr C Tailor	21/02/2020	04:00		£0.00		
Movie Club	Mrs J Janice	21/02/2020	00:00		£10.00		
Red Hot Chillii Club	Ms C Andrews	04/03/2020	16:30	N50	-£65.00		

Dinners

The **Dinners** option is accessible from both the **Menu Bar** and a **Widget**.



The **Dinner Detail Widget**, displays the last **Meals** that have been taken.

Dinner Detail [More](#)
Emma's recent meals

Date	Meal Details	Cost
07/02/2020	Vegetarian	£0.00

Clicking on the **More** button will display the last **Meals** taken and the **Dinner Money Payment Details**.

Dinners YOU ARE HERE: [Dashboard](#) > [Dinners](#)

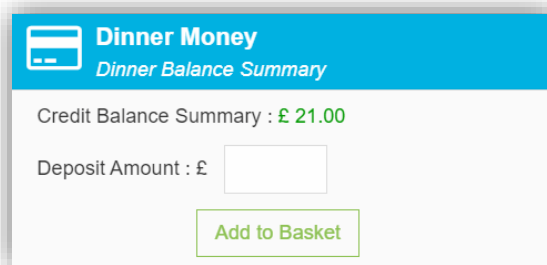
Transactions between: and

Dinner Date	Meal Detail	Cost
07/02/2020	Vegetarian	£0.00

Payment Date	Payment Detail	Amount
21/01/2020 11:09:18	Dinner Money Deposit for Emma Adesiyen	£3.00
21/01/2020 11:06:51	Dinner Money Deposit for Adesiyen Emma	£5.00

Dinner Money

The **Dinner Money** option is accessible only as a **Widget**.




Dinner Money
Dinner Balance Summary

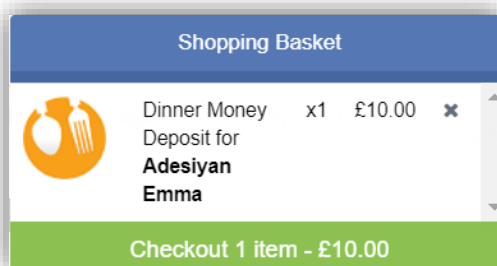
Credit Balance Summary : £ 21.00

Deposit Amount : £


[Add to Basket](#)

The **Widget** displays the current **Credit Balance Summary** and gives the option to top-up the **Balance**.

To do this enter the amount in the **Deposit Amount** box and click the **Add to Basket** button. The **Shopping Basket** icon  on the top bar will now display that you have 1 item in the **Basket**, click here to open the **Basket** and view the contents, the item can be removed by clicking on the **X** to the right.



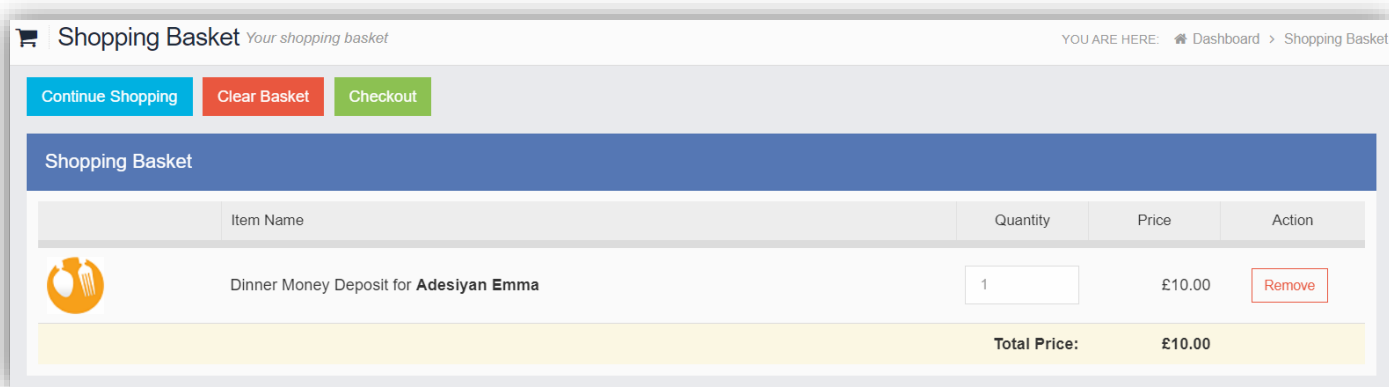
Shopping Basket

 Dinner Money x1 £10.00 **X**

Deposit for
**Adesiyan
Emma**

Checkout 1 item - £10.00


To continue click on the green **Checkout** bar at the bottom to page, which will open the **Shopping Basket**. Here you can click the **Continue Shopping** button to open the **School Shop** and add more items, the **Clear Basket** button to empty the **Basket** or the **Checkout** button to continue and make your payment.



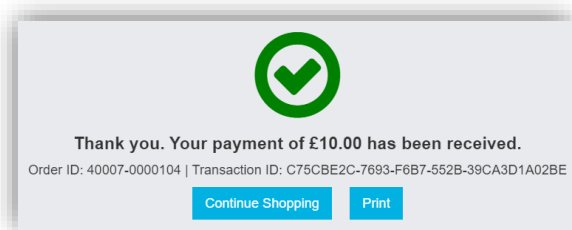
Shopping Basket *Your shopping basket* YOU ARE HERE: [Dashboard](#) > [Shopping Basket](#)


[Continue Shopping](#) [Clear Basket](#) [Checkout](#)

Shopping Basket

Item Name	Quantity	Price	Action
 Dinner Money Deposit for Adesiyan Emma	1	£10.00	Remove
Total Price:		£10.00	

Enter your **Payment Details** on the following page, once verified and paid a **Confirmation** message will be given and the **Credit Balance Summary** updated on the **Widget**.

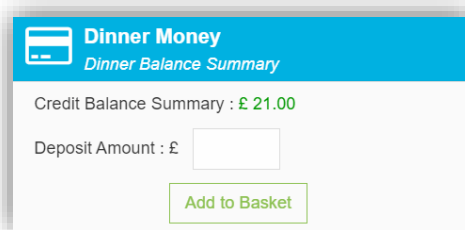




Thank you. Your payment of £10.00 has been received.

Order ID: 40007-0000104 | Transaction ID: C75CBE2C-7693-F6B7-552B-39CA3D1A02BE

[Continue Shopping](#) [Print](#)



Dinner Money
Dinner Balance Summary

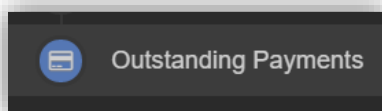
Credit Balance Summary : £ 21.00

Deposit Amount : £

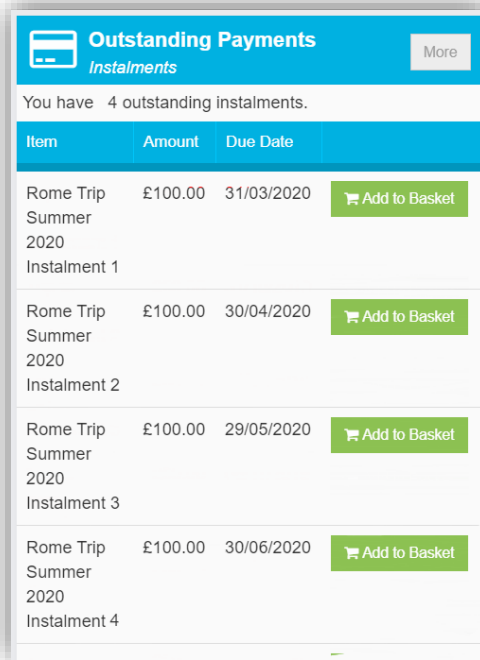
[Add to Basket](#)

Outstanding Payments

The **Outstanding Payments** option is accessible only from the **Menu Bar** and a **Widget**.



When items have been purchased from the **School Shop** and there is an outstanding amount, for instance a payment in **Instalments**, this will be displayed on the **Outstanding Payments Widget**.



Clicking on the **More** button will display the full details. An **Instalment** can be paid by clicking on the **Add to Basket** button on either page, this can then be paid in the normal way.

